

DISTRICT: \_\_\_\_\_

**BUSINESS & MINUTES OF THE 2017 CHARGE CONFERENCE**

CHARGE/CHURCH NAME: \_\_\_\_\_

CONFERENCE DATE: \_\_\_\_\_ LOCATION: \_\_\_\_\_

SECRETARY: \_\_\_\_\_ PASTOR: \_\_\_\_\_

1. OPENING PRAYER or HYMN
2. ROLL CALL (Use Roll Call Sheet provided) (Form 2)
3. REPORT OF COMMITTEE ON NOMINATIONS & LEADERSHIP DEVELOPMENT (Form 3)  
*Note: This information should be available for each person in attendance for their church and provide a list of all leadership for that congregation.*    a. (    ) Elected            b. (    ) Not Elected

4. PASTOR-PARISH RELATIONS COMMITTEE REPORT

	<b>Pastor</b>	<b>Associate Pastor (if applicable)</b>
<b>Salary</b> (Form 4)		
<b>Accountable Expense Reimbursement Policy</b> (Use amount on Line 8 of Form 4) (Form 5)		
<b>Continuing Education Credits Completed Year to Date</b> (Form 6)		
<b>Resolution Concerning Housing &amp; Utilities</b> (Form 7)		

5. RECOMMENDATION AND / OR CONTINUATION OF LAY SERVANTS/SPEAKERS. (Form 8)  
 --Refer to the Charge Conference Recommendations Form-- (    ) All are approved.  
 If NOT, list non-approvals: \_\_\_\_\_
6. RECOMMENDATION AND / OR CONTINUATION OF CERTIFIED LAY MINISTERS. (Form 8)  
 --Refer to the Charge Conference Recommendations Form-- (    ) All are approved.  
 If NOT, list non-approvals: \_\_\_\_\_
7. RECOMMENDATION OR CONTINUATION OF CANDIDATES FOR ORDAINED and/or LICENSED MINISTRY (Form 8)  
 --Refer to the Charge Conference Recommendations Form-- (    ) All are approved.  
 If NOT, list non-approvals: \_\_\_\_\_
8. OTHER REPORTS & ACTION ITEMS
9. CELEBRATIONS & THANK YOUS
10. CHARGE CONFERENCE RESOLUTION  
 Since there may be business matters which are not complete or are omitted during this session of the Charge Conference or business needing action between sessions of the Charge Conference, it is recommended that the local church Administrative Board / Church Council, *in consultation with the District Superintendent*, be empowered to care for such matters.    a. (    ) Approved            b. (    ) Not Approved
11. BEHOLD (Form 9) - Report by Pastor and Congregation
12. DEVOTION – By District Superintendent
13. ADJOURNMENT AND CLOSING PRAYER

\_\_\_\_\_  
 District Superintendent or Designated Elder

\_\_\_\_\_  
 Conference Secretary